



**Brazos Valley Regional Advisory Council
General Session Minutes
Wednesday August 26th, 2009
BVCOG, Board Room
1730-1830**

1. Call to Order

The meeting was called to order at 1730. Introductions were made around the room. See sign in sheet for attendance.

2. Approval of June Minutes

The minutes were approved as written with a motion by Rick Moore and a second by Donna Gomez.

3. Introduction of New Executive Director and New Chair

Billy Rice is stepping up as interim RAC Chair as Brenda is stepping down. Brenda will still be the Immediate Past President of the RAC. Plaques were given to John Tuohy & Brenda Putz thanking them for their service to the BVRAC. John will be leaving next week and David Rogers was introduced as the new Executive Director.

4. Discussion and/or Action of the following Items:

a. Board Report/Financials

John reported our Financial Report. Please see attached Financial Report. We are closing out all grants that are due.

□ FY 08-09 Grant Closures

John will submit reports on all funds except tobacco money. There are a few pending items before the Tobacco grant can be finalized and report sent. LPG – We are still waiting on check. Have not received new tobacco funds. The check will come in Oct and not before report has been sent.

New EMS county and RAC funds are in. Approved for LPG and money is coming, contracts are coming out 9-15-09. We discussed the education for hypothermia.

3588 changes- appropriation changed to 75 million, we will get a larger amount next spring.

□ FY 09-10 Budget

The budget was reviewed. John made a time sheet for the Exec Director that will make it easier to determine which grant fund the expenses should come from. The time sheet was reviewed by the Exec Board. The financial report was reviewed. See attached. Our current balance is \$86,775.70. Some of the funds are not withdrawn but are encumbered.

b. Approval of Interim Vice Chair Appointment

Billy Rice appointment Rick Moore as the interim Vice Chair. He will serve for 1 yr until election time comes around again. He will be removed from the election ballot tonight as he was running for Treasurer.

c. Secretary and Treasurer Election

**Wanda was re-elected for secretary
Chris Lamb and Matt Rushing ran for Treasurer and Matt Rushing was elected our new Treasurer**

d. Physicians Advisory Committee

Dr Wilke was not here to give his report but we basically reviewed a few cases and tweaked the filter form. We also discussed collecting data on transfers out of the RAC.

e. Allocation of Ventilators

We discussed moving the autovent 3000's to the hospitals instead of to the EMS providers. The latest advice is to intubate early so we discussed doing this. PM needs to be done on all of them as they have been in storage for a while. Kevin suggested we give some to the EMS providers and some to the hospitals. John stated we actually have 42 and all of them should be placed out in the Region. Several EMS services stated that they would appreciate getting some of the vents. Kevin started a list of 911 EMS Services who wanted vents. The motion to place the vents out in the region in 911 EMS trucks and hospitals was made by Rick Moore with a second by Troy Reynolds. The motion carried. A permanent loan will be done and the entity holding the vent will be responsible for preventative maintenance and replacement if it were stolen.

2010 LPG

The award will be approximately \$23,000.00. We have not received the itemized list yet.

5. Committee Reports

a. Acute Care

Amy reported on the GETAC Stroke Committee. The new rules have been posted. TETAF is working with TDSHS to become the stroke certifying agency. They are also planning a Stroke Surveyor course. The Stroke Symposium will be in Waco on 9-14-09. Amy also discussed Community Education stroke. She will be ordering 3000 magnets that will display the signs and symptoms of stroke. These will be given out across the region. Mission Lifeline has a registry for stemi systems of care. Our RAC is the only one in Texas right now. There will be a Texas Stemi conference in Bastrop on Oct 2, 2009. BVRAC will reimburse the cost for RAC members wishing to go. There is an unnamed Foundation in our Region that has shown interest in our Stemi care. We have turned in some info to them and they have asked for more info. Details will follow. Brenda recognized Amy as a leader in the state for her work with Stroke education and care.

b. Education

Rick discussed the conference details. The date for the conference is 3-6-10. There will be short lecture and more speakers. The topics to be covered will be given to the speakers so we have a good mix including nursing and Pre-Hospital. Rick discussed a campaign on Red Light Camera Running education. This program provides funds to trauma centers. We will put an article in paper on benefits and do some interviews.

c. Injury Prevention

Brenda gave report on IP as Tina was not present. The PSA's have been excellent and are still running. 13,000 alcohol awareness wrist bands were distributed across the region. We discussed next year budget of \$5000.00. One topic to be covered will be ATV injuries. We will be ordering a bulk order of individual hand sanitizers with our logo on them. We also discussed trying to bring in a speakers from the GASP program to speak on the choking game. Sean Carter is coming to the Region to speak at several schools on drunk driving. We had a guest today from the Brazos Valley Injury Prevention organization. There is a meeting next week. They will sponsor car seat check up events if requested.

d. Hospital Care and Management

The group discussed the H1N1 flu and the hospital preparations. We discussed the vents and the need to ventilate early. We discussed the use of the tents as ACS for flu triage. There will be a conference call next Thursday at 10:00. The conference call number will be sent out. We discussed EMTALA during disasters, applications for flu vaccines and current CDC guidelines for flu vaccines. We reviewed Dr. Valadez's presentation at GETAC. We reviewed the shortage of N95 masks and the availability of N 100 masks. We reviewed the criteria to define first receivers of the vaccine, pregnant women, infant care givers, 25-64 if chronically ill and healthcare workers. It was pointed out that law enforcement and firemen were not first line.

e. Systems QI

We discussed filter form form which was tweaked and also discussed reporting stats and transfers

f. Pre-Hospital

Kevin discussed short term goals of the committee. STEMI is the remaining goal to be addressed. He asked that we submit criteria for stemi alert in the field so a Regional protocol could be developed. Kevin gave a Hypothermia project update. There is still a need for education in prehospital arena. He discussed allowing 2 people per voting member be paid for registration for the state EMS conference. He also gave a Legislative update on rule changes.

g. EPR

Doug Chung reported that the EPR meeting scheduled for tomorrow has been cancelled. He is now full time with EPR. WebEOC building was discussed at a meeting this morning and a Disaster Committee development was discussed.

6. Open Forum

We discussed the TETAF appointments and named the back up representatives.

Acute Care

Disaster

Education

Trauma

Injury Prevention

Pedi

RAC

EMS

Amy Plotts

David Rogers

Rick Moore

Wanda Wiktorik

Tina Taylor

Ginger Braly

Billy Rice

Kevin Deramus

Bev Welch

Billy Rice

Troy Reynolds

Sherry Jennings

Donna Gomez

Julia Jarrell

David Rogers

Deborah Hamff

Kevin will be the CCMP Champion.

John Tuohy asked that all entities fill out the new membership forms and pick up their shirts.

7. Adjourn

The meeting adjourned at 1900 with a motion to adjourn by Rick Moore and a second by Kevin Deramus. The motion carried

Respectfully Submitted,

**Wanda Wiktorik
BVRAC Secretary**