



**Brazos Valley Regional Advisory Council
General Session Minutes
Wednesday June 24th, 2009
BVCOG
1730**

Call to order

The meeting was called to order at 1730. Attending were: Billy Bradshaw, College Station Fire, Patricia Perry Burleson County FRO, Ginger Braly, Burleson St Joseph Medical Center, Rick Moore, College Station medical Center, Ed Earp, Hill Top Lakes, Steven Robinson, Jewett EMS, Willie Code and Leita Poteet, K&L Transport, Julie Jarrell and Julia Parten, Madison St Joseph Medical Center, Tina Taylarr and Billy Rice, PHI, Chris Lamb, Robertson County EMS, Amy Plotts, Bev Welch, Carol McCord and Sherry Jennings, SJRHC, Brenda Putz, RAC Chair, John Tuohy, Exec Director, Matthew Rushing, TAMU, Troy Reynolds, TEEEX, Courtney Coats, TPC, Wanda Wiktorik, Trinity Medical Center, Kevin Deramus, Washington County EMS, Jon McKee, Washington County FRO, and Denise Guidry, Grimes County FRO

Approval of April General Session Minutes

The minutes from the lat meeting were approved with a small typo revision. The motion to approve was made by Tina with a second by Chris. The vote carried.

Board of Directors Report

See attached Financial Report.

The balance on the Tobacco Grant is about \$20,000.00. We just received the 4th disbursement. All EMS Project funds have been allocated to purchase the priority items requested.

The checks are ready for the EMS County grant. Legacy and Bryan Fire have not submitted receipts. There is \$164.00 left in the EMS/RAC Grant. The LPG Grant checks are ready. This will close out this grant. There is \$190.85 in the Symposium account. We are still waiting on BoundTree to reimburse us \$1000.00 for the lunch meal at the last symposium. There is \$13,162.00 in the Special Projects account. We have \$5600.00 in unrestricted funds from RAC dues.

The FY10 LPG has been submitted.

Executive Director Opening

The BVRAC Executive Director position will be vacant after 8-31-09 as John is leaving. The position description is on the website and we are accepting applications. Send any

resume's to John. We hope to interview in July and hire in August, hopefully before John leaves.

Committee Reports

Education

The next Symposium will be held 3-6-09. Rick is lining up the speakers. The workgroup will be meeting on July 22-09 from 1-3 at Washington County EMS. Christ United Methodist Church was suggested as a location. We feel that Blinn College may not be large enough as the Symposium continues to grow.

Injury Prevention

Injury Prevention PSA's are running on KTEX. We purchased and handed out 13,000 wrist bands targeted teen age drunk driving before prom/graduation. We have spent all except \$21.00 in this budget. Tina presented some Fall Awareness posters and some brochures.

Acute Care

Bev reported for Amy. The GETAC Stroke Committee was discussed. There will be a question and answer session at the next GETAC meeting. The Stroke Symposium will be held 9-14-09 in Waco. SJRHC reported that they are receiving EKG's before the patients arrive. There will be a Cardiac Care meeting at GETAC on Thursday morning 8-20-09.

Hospital Care & Management

Bev reported that the workgroup met on 6-3-09 and set forth objectives and goals. See attached. This committee will work with EMS on bypass protocols.

System QI

There were a few cases presented today. Dr Wilke has written goals and a mission statement for this committee. He also revised the filter forms together to make one form. There were many questions and the form needs to be tweaked. The 1st meeting on the Physicians Advisory Committee will meet next month for a luncheon.

Pre Hospital

Billy reported that needs assessments are due. All of the Hypothermia Equipment for Phase 1 has been purchased. The STEMI Alert process is developing. He discussed bringing a Critical Care Paramedic course to Bryan.

EPR

John reported on this committee. There is a revised Chempak SOG as the Chempak in Washington County was moved to Washington County EMS from Trinity. John also reported that many things were purchased for the Disaster trailers and he would be getting those things out to the trailers hopefully next week. He has spare tires and vinyl lettering for all of the trailers too. The last HICS course will be held at the Bryan EOC next month. Brian Brumfield met with a workgroup on WebEOC today.

The Brazos Center will be the site of the next FMS instead of Reed Arena. This presents an issue if the patients are flown in to the airport as the distance is greater. The triage criteria has been re-done to try to keep more patients in the shelters and out of the hospitals. The Robertson County Disaster trailer has a new generator.

Discussion/Action Items

BVRAC By Law Amendments

John made a motion to approve the revised By Laws and Amendments with a second by Rick. The vote carried.

Board Member Nominations

John explained that Brenda would be stepping down from BVRAC Chair in the middle of the term so the Vice Chair, Billy Rice would be stepping up. Billy will appoint an interim Vice Chair. Then a Vice Chair will be elected next year.

The Secretary and Treasurer positions are up for re-election. Rick Moore, Matthew Rushing and Chris Lamb were nominated for Treasurer and Wanda Wiktorik was nominated for Secretary. The motion to close nominations was made by Ed Earp with a second by John McKee. The vote carried. Elections will occur at the August RAC meeting.

Open Forum

Tim Hardy and Sandy Medina spoke to the group about their National EMS Accreditation process. All hospitals who take students must submit the requested information by 7-1-09. The students can't take the national boards unless the agency is accredited.

Julia Parten asked that someone be available to open the door of the COG after 5pm on RAC meeting nights.

We will be reviewing revenue soon to see if we have money left to spend. We also need to develop a budget for next year. All committee chairs are asked to submit the funds they will need for next year.

John asked that all agencies fill out what size RAC shirts they need (2 per facility) tonight before they leave.

The motion to adjourn was made by Wanda with a second by Tina. The vote carried.

Adjourn

The meeting adjourned at 1830.

Respectfully Submitted,
Wanda Wiktorik
BVRAC Secretary